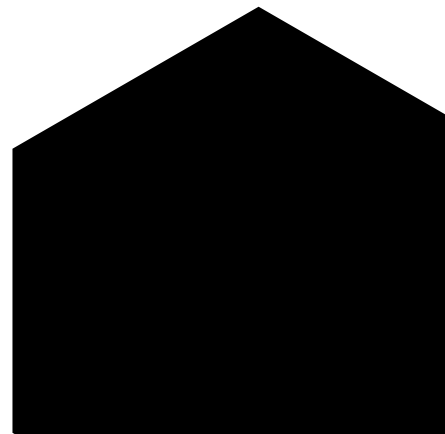
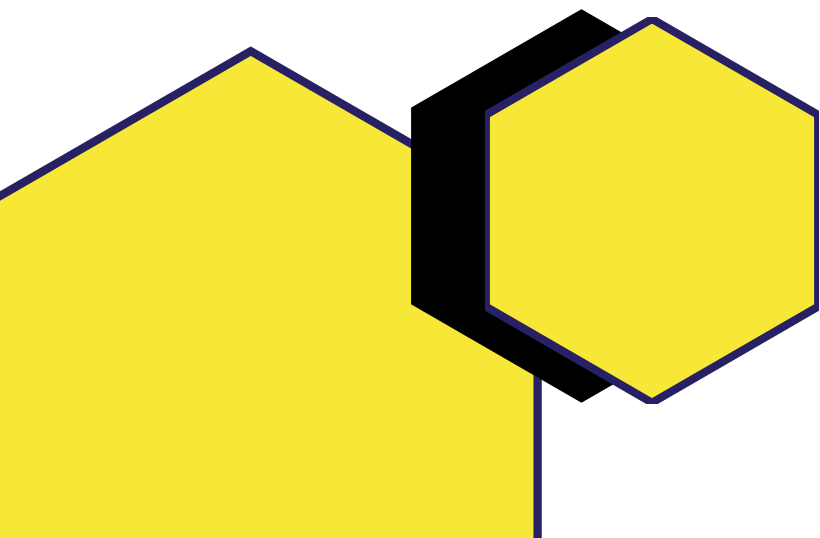


ALABAMA STATE UNIVERSITY COLLEGE OF EDUCATION



EPP APPLICATION



**ALABAMA STATE UNIVERSITY
COLLEGE OF EDUCATION**

Undergraduate Application for Admission to the Educator Preparation Program

_____ Mr. _____
_____ Ms. _____ Date: _____

Social Security: _____ ASU Student #: _____

ASU E-mail: _____ Personal E-mail: _____

Cell Phone: _____ Alternate Phone: _____

Race: _____ Gender: _____

Campus Mailing Address: _____

Hometown Mailing Address: _____

Date(s) of Passing Praxis I Core Academic Skills Test: _____

Have you ever been arrested for, convicted of, or entered a plea of no contest to a felony or misdemeanor other than a minor traffic violation?
Yes _____ No _____

If the answer to this question is YES, please e-mail the educator certification office at certification@alasu.edu to make an appointment to discuss your situation. There are some convictions that may prohibit an individual from holding a teaching certificate.

Have you been background cleared based on fingerprint review? Yes _____ No _____ Date of Clearance _____

Are you a U. S. Citizen? Yes _____ No _____ Please complete CIT Form

Teaching Field	_____ Early Childhood P-3	Check One	Secondary Education (Grades 6-12)	_____
	_____ Elementary Education		Biology	_____
	_____ Collaborative Special Education K-6/6-12		Business/Marketing	_____ English Language Arts _____
	_____ Physical Education P-12		Chemistry	_____ History _____
			Health	_____ General Social Science _____
		General Science	_____	
		Music, Instrumental	_____	
		Mathematics	_____	
		Music, Choral	_____	

I hereby make application for admission to the Educator Preparation Program at ASU, leading to Class B certification by the State Department of Education. I realize that it is my responsibility to complete all requirements for admission to the Educator Preparation Program at ASU.

Date of Application: _____ Signature: _____

Office use only:

Advisor, Signature - _____ Date _____

Chairperson, Signature _____ Date _____

Ed Cert Officer, Signature _____ Date _____

Semester Student was **unconditionally** admitted to the Educator Preparation Program: _____

Semester Student **was not** admitted to the Educator Preparation Program: _____

Upon denial, student will be reevaluated at the end of the following semester.

**ALABAMA STATE UNIVERSITY
ADMISSION TO THE EDUCATOR PREPARATION PROGRAM**

Recommendation and Disposition

NOTE TO STUDENT: Please read and check one of the blanks below. In addition, please sign and date the statement below. Three recommendations and three dispositions are needed per candidate.

_____ I hereby *wave my right* to review this evaluation form.
 _____ I *do not wave my right* to review this evaluation form.

Typed/ Printed Name

Signature of Student

Date

The person designated above has applied for admission to Alabama State University's Educator Preparation Program. Your evaluation of this person's personal and professional qualities for teaching is desired for use in the screening process.

Evaluator Name: _____ **Title/Department** _____

	Excellent 4	Good 3	Fair 2	Poor 1	Don't Know 0
Attitude toward teaching	_____	_____	_____	_____	_____
Attitude toward schoolwork	_____	_____	_____	_____	_____
Creativity and Resourcefulness	_____	_____	_____	_____	_____
Multicultural Understanding	_____	_____	_____	_____	_____
Professional Appearance	_____	_____	_____	_____	_____
Attendance/Punctuality	_____	_____	_____	_____	_____
Dependability/Reliability	_____	_____	_____	_____	_____
Effective use of oral English	_____	_____	_____	_____	_____
Effective use of written English	_____	_____	_____	_____	_____
Tact/Judgment	_____	_____	_____	_____	_____
Quality of work	_____	_____	_____	_____	_____

Comments:

My personal recommendation for this candidate:

_____ Admit unconditionally _____ Do not admit at this time
 _____ Admit conditionally _____ No recommendation

Evaluator Signature: _____ **Date:** _____

**ALABAMA STATE UNIVERSITY
ADMISSION TO THE EDUCATOR PREPARATION PROGRAM**

Recommendation and Disposition

NOTE TO STUDENT: Please read and check one of the blanks below. In addition, please sign and date the statement below. Three recommendations and three dispositions are needed per candidate.

_____ I hereby *wave my right* to review this evaluation form.
 _____ I *do not wave my right* to review this evaluation form.

Typed/ Printed Name

Signature of Student

Date

The person designated above has applied for admission to Alabama State University's Educator Preparation Program. Your evaluation of this person's personal and professional qualities for teaching is desired for use in the screening process.

Evaluator Name: _____ **Title/Department** _____

	Excellent 4	Good 3	Fair 2	Poor 1	Don't Know 0
Attitude toward teaching	_____	_____	_____	_____	_____
Attitude toward schoolwork	_____	_____	_____	_____	_____
Creativity and Resourcefulness	_____	_____	_____	_____	_____
Multicultural Understanding	_____	_____	_____	_____	_____
Professional Appearance	_____	_____	_____	_____	_____
Attendance/Punctuality	_____	_____	_____	_____	_____
Dependability/Reliability	_____	_____	_____	_____	_____
Effective use of oral English	_____	_____	_____	_____	_____
Effective use of written English	_____	_____	_____	_____	_____
Tact/Judgment	_____	_____	_____	_____	_____
Quality of work	_____	_____	_____	_____	_____

Comments:

My personal recommendation for this candidate:

_____ Admit unconditionally _____ Do not admit at this time
 _____ Admit conditionally _____ No recommendation

Evaluator Signature: _____ **Date:** _____

ALABAMA STATE UNIVERSITY
COLLEGE OF EDUCATION

EPP Authorization

Students Name
(PRINT): _____

Students Signature _____ Date: _____

Teaching Field _____ P-3 K-6 6-12 P-12

Advisor Signature _____ Date: _____

Applicant must be interviewed prior to admission to the Educator Preparation Program.

EPP Checklist

Checklist for Making Application to the Educator Preparation Program

Submission of application for admission to the Educator Preparation Program

Submission of **three** completed interviews/dispositions. Please feel free to make copies of *Recommendation and Disposition form* if none are not provided.

Submission of Background clearance based on a fingerprint review. Applicants for the EPP are required to be fingerprinted for a criminal history background check through the ASBI and FBI. Instructions regarding the fingerprinting process through Gemalto Cogent may be obtained at https://www.aps.gemalto.com/al/index_adeNew.htm or by calling (866) 989-9316 (toll free).

Applicants may verify whether their ASBI and FBI criminal history background checks have been completed and whether they are suitable and fit to teach under state law at <https://tcert.alsde.edu/Portal/Public/Pages/SearchCerts.aspx>.

Do background check through the ASBI/ AFBI.

Submission of Passing Scores on all parts of the Praxis I Core Academic Skills (Reading, Writing, Mathematics)

<https://www.alsde.edu/sec/ea/Basic%20Skills%20Assessment/Praxis%20Core.pdf>

- If you took the Basic Skills Assessment, please email the Educator Certification Office for expiration date at email address: certification@alasu.edu.

Submission of a minimum overall grade point average (GPA) of at least 2.75 on a 4.0 scale, in the *General Studies*, *Professional Studies*, and *Teaching Field* areas of applicant's checklist.

Submission of Supplement CIT form.



5215 Gordon Persons Building
Post Office Box 302101
Montgomery, AL 36130-2101

Telephone: (334) 694-4557
www.alsde.edu/EdCert

SUPPLEMENT CIT

DECLARATION OF CITIZENSHIP OR NATIONAL STATUS OF APPLICANT FOR EDUCATOR CERTIFICATION

Per Alabama Act No. 2011-535, as amended by Alabama Act No. 2012-491

TYPE OR PRINT LEGIBLY, USING BLACK INK, WHEN COMPLETING THIS FORM.

Applicant: _____
Title (e.g., Mr., Mrs.) First Middle Maiden Last Name Suffix (e.g., Jr., Sr.)

Social Security Number: _____ - _____ - _____ **Date of Birth:** _____ - _____ - _____
MM DD YYYY

Phone Number: (_____) _____ - _____ **E-mail:** _____

This section is to be completed in compliance with *Ala. Code § 31-13-(29)(c)(1)* which provides that United States citizenship and lawful presence in the United States must be appropriately verified. The Systematic Alien Verification for Entitlements (SAVE) system will be used to verify lawful presence in the United States. Alabama certification will not be processed until documentation of United States citizenship or lawful presence has been confirmed by the Educator Certification Section. Acceptable forms of documentation for proving citizenship or lawful presence status can be found on Charts A and B on page 2 of this form.

Choose one as appropriate:

1. I hereby declare that I am a citizen of the United States. (check one) _____ Yes _____ No
I am providing proof of citizenship by submitting a photocopy of **Item** _____ as listed on **Chart A**.

If you are a United States citizen and have previously completed and submitted this form to the Educator Certification Section, it does not need to be submitted again.

OR

2. I hereby declare that I am an alien lawfully present in the United States. (check one) _____ Yes _____ No
I am providing proof of lawful presence by submitting a photocopy of **Item** _____ as listed on **Chart B**.

If you are an alien lawfully present in the United States, this form and documentation must be submitted with every application.

Choose one as appropriate:

- I am a student at an Alabama college or university _____, **AND/OR**
Name of Alabama College/University
- I am an applicant for Alabama certification

I understand Alabama certification **will not** be processed if lawful presence or United States citizenship is not confirmed. I understand that if at any time it is determined by the Alabama State Department of Education that I am not lawfully present in the United States, the Alabama State Department of Education will deny this benefit or will terminate this benefit. I sign this declaration under penalties of perjury: making a false, fictitious, or fraudulent statement or representation in this declaration is perjury in the second degree pursuant to *Ala. Code § 31-13-7(h)*.

Applicant's Signature

Date

Proof of United States Citizenship Documentation List*Code of Alabama 1975, Section 31-13-29(g)***Chart A**

United States citizenship may be demonstrated by submitting a legible photocopy (front and back) of one of the following documents.

Please mark an "X" next to the item letter of the documentation being submitted.

Mark Item Selected	ITEM	<i>If you are a United States citizen and have previously completed and submitted this form to the Educator Certification Section, it does not need to be submitted again.</i>
Acceptable Documentation List		
	A	An Alabama driver's license or non-driver's identification card issued by the Alabama Department of Public Safety
	B	A birth certificate indicating birth in the United States or one of its territories
	C	Pertinent pages of a United States valid or expired passport identifying the person and the person's passport number, or the person's United State passport
	D	United States naturalization documents or the number of the certificate of naturalization
	E	Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, as amended
	F	Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number
	G	A consular report of birth abroad of a citizen of the United States of America
	H	A certification of citizenship issued by the United States Citizenship and Immigration Services
	I	A certification of report of birth issued by the United States Department of State
	J	An American Indian Card, with KIC classification, issued by the United States Department of Homeland Security
	K	Final adoption decree showing the person's name and United States birthplace
	L	An official United States Military record of service showing the applicant's place of birth in the United States
	M	An extract from a United States hospital record of birth created at the time of the person's birth indicating the place of birth in the United States
	N	AL-verify
	O	A valid Uniformed Services Privileges and Identification Card
	P	Any form of ID authorized by the Alabama Department of Revenue

Proof of Lawful Presence in the United States Documentation List*Code of Alabama 1975, Section 31-13-3(10)***Chart B**

Lawful presence may be demonstrated by submitting a legible photocopy (front and back) of one of the following documents.

Please mark an "X" next to the item letter of the documentation being submitted.

Mark Item Selected	ITEM	<i>If you are an alien lawfully present in the United States, this form and documentation must be submitted with every application.</i>
Acceptable Documentation List		
	A	A valid tribal enrollment card or other form of tribal identification bearing a photograph or other biometric identifier
	B	Any valid United States federal or state government issued identification document bearing a photograph or other biometric identifier, including a valid Uniformed Services Privileges and Identification Card if issued by an entity that requires proof of lawful presence in the United States before issuance
	C	A foreign passport with an unexpired United States Visa and a corresponding stamp or notation by the United States Department of Homeland Security indicating the bearer's admission to the United States
	D	A foreign passport issued by a visa waiver country with the corresponding entry stamp and unexpired duration of stay notation or an I-94 W form by the United States Department of Homeland Security indicating the bearer's admission to the United States